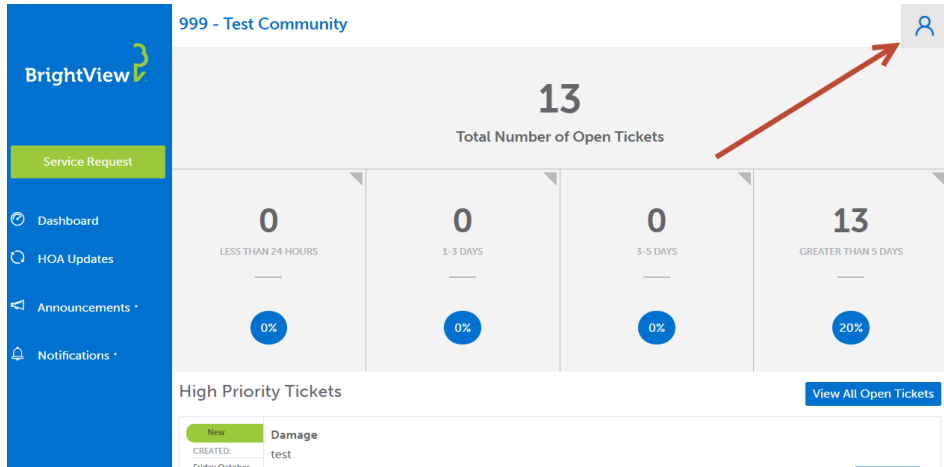
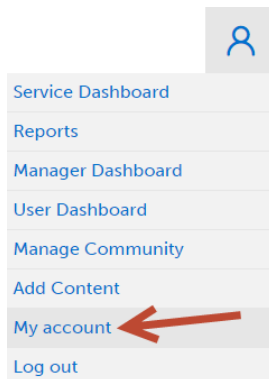


# HOA Portal – Resetting Password

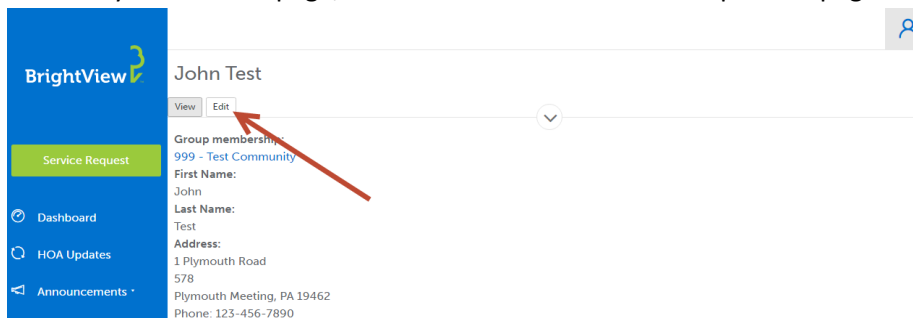
- 1) From any page in the portal, locate and click the “Profile” button in the top right corner.



- 2) Under the list of options, locate and click “My Account”



- 3) Once on your account page, click the “Edit” button at the top of the page.



- 4) On the Edit page, click the link for “Email & Password Settings”

## John Test

View Edit

First Name \*

John

Last Name \*

Test

[Email & Password Settings](#)

Address

Enter your house number, then select your street from the list. If your street is not available in the list, select "My street is not listed" to enter your street.

No. Street

1 Plymouth Road

My street is not listed

- 5) To change the password, you must first enter your current password in the "Current Password" field, and then enter the new password in the "Password" and "Confirm Password" fields.

[Email & Password Settings](#)

Current password

You must enter your current password to change your password or email address. You can [reset your password](#) if you do not know the current password.

E-mail address \*

Provide a valid email address for your account.

JMDTestUser1@gmail.com

New Password

To change the current user password, enter the new password in both fields.

Password

Confirm password

- 6) Once all three fields are populated, scroll to the bottom of the page and click the "Save" button.